



## **PUBLIC NOTICE**

### **FINANCE AND STAFFING COMMITTEE**

**ALL COUNCIL MEETINGS ARE OPEN TO THE PRESS AND PUBLIC**

***This Meeting will be streamed live on the Minehead Town Council Facebook Page***

There will be a Meeting of the Finance and Staffing Committee of Minehead Town Council, to which all Committee members are summoned, at the Community Centre, Irnham Road, Minehead TA24 5DW on **Monday 10 January 2022 at 7.30pm**. The Meeting will consider the items set out below.

Sam Rawle  
Clerk

5 January 2022

**Given the ongoing advice about COVID-19, we respectfully ask that any members of the public wishing to attend/speak at a Council Meeting please contact the Clerk by 12 noon on the working day preceding the Meeting, giving their full contact details - otherwise they will not be allowed to enter**

Enquiries: 01643 707213 or email [admin@mineheadtowncouncil.co.uk](mailto:admin@mineheadtowncouncil.co.uk)

Chair: Cllr C Palmer\*

Councillors: Cllr T Bloomfield, Cllr M Burke, Cllr O Harvey, Cllr A Lawton (Deputy Chair),  
Cllr R Lillis, Cllr J Malin, Cllr M Palmer, Cllr H Rose, Cllr T Venner\*

(\* denotes Somerset West and Taunton District Councillor "SWaT")

# **A G E N D A**

**Please note that the Meeting will be digitally recorded**

*Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and Biodiversity*

- 1      **To receive** Apologies for Absence *LGA 1972 s85 (1)*
- 2      **To receive** Councillors' Declarations of Interest and any Dispensations *In accordance with the provisions of the Localism Act 2011 in respect of members*
- 3      **To approve** the Minutes of the Finance & Staffing Committee Meeting held on 6 December 2021 - *Minutes to be agreed by Councillors who were in attendance*
- 4      **To adjourn** the Meeting for Public Inclusion *Standing Order No 3e*
- 5      **Finance**
  - 5.1    **To approve** urgent payments for January 2022
  - 5.2    **To approve** payments under £1,000 for January 2022
  - 5.3    **To recommend** to Full Council payments over £1,000 for January 2022
  - 5.4    **To approve** payments by Procurement Card for December 2021
  - 5.5    **To approve** Regular Payments for December 2021
  - 5.6    **To receive** the Income Report for December 2021